

# Elizaveta (Lizzy) Solovey

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## Summary of Qualifications

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- Expert in teaching High School English literacy (reading comprehension and writing)
- Experienced in tutoring English literacy in grades K-12, including SAT preparation
- Effective in planning, organizing, and supervising large scale programs and events
- Proficient in writing and editing for online and print communications
- Skilled in fundraising and outreach
- Bi-lingual English/Russian, Conversational in Spanish and Hebrew
- Proficient in Microsoft Office, Outlook, Adobe InDesign and Photoshop, and Social Networking

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## English Education/Teaching Experience

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**English Teacher**, Beth Tfiloh School, Baltimore, MD **August 2016-Present**

- Create high school curricula and daily lesson plans (10 courses over 4 years)
- Assign and grade homework and other assessments through 360 (Dynamic Data Concepts) for an average of 120 students per year
- Tutor individual students in the Academic Support department weekly and ensure colleagues are complying with students' academic accommodations
- Serve as yearbook adviser, managing a budget of over \$10,000
- Advise 4 student-run clubs
- Plan and supervise speaker visits and field trips
- Proctor PSAT, SAT, & ACT exams

**Workshop Creator**, The Creative Alliance, Baltimore MD **May 2020-June 2020**

- Created an 8-week course for Unleash the Writer Within: Creative Writing for the Soul, a creative writing program for 10 adults
- Marketed the program on social media platforms, such as Facebook and Instagram
- Utilized Google Classroom to create modules and review participants' work
- Hosted group Zoom meetings for workshoping participants' written pieces

**Classroom Instructor**, Keshet School, Baltimore, MD **January 2014-June 2016**

- Differentiated lessons and developed kinesthetic activities for students in PreSchool-6<sup>th</sup> grade
- Communicated weekly with class parents

**After School Program Coordinator**, The Park School, Baltimore, MD **January 2014-March 2015**

- Engaged 30-50 students daily in an after-school setting
- Organized monthly activities and games

**Writing Center Tutor**, UMD Writing Center, College Park, MD **Spring 2013-May 2013**

- Used directive and non-directive tutoring methods to develop ESL-Honors level students' writing/grammar skills

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## Outreach/Development Experience

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**Project Assistant**, Center for Jewish Education (CJE), Baltimore, MD **April 2015 – August 2016**

- Managed marketing campaigns for all 5 departments in the organization
- Built email campaigns through Constant Contact
- Produced print communications
- Increased CJE Facebook page likes by 180% within 9 months
- Developed and wrote content for Kveller's local Baltimore webpage, including ad management
- Planned annual events for board members, lay leaders, professionals, and the greater community
- Maintained website and data collection
- Performed administrative tasks as needed

**Alumni Coordinator**, Beth Tfiloh School, Baltimore, MD

**July 2013 - March 2015**

- Planned and executed 20 events a year; initiated 8 new events
- Created, edited, and published alumni newsletters in print and online; designed and published promotional materials and website ads
- Increased participation in Alumni Gift Campaign by 45% from 2013 to 2014
- Engaged over 40% of alumni on the Alumni Facebook page and managed Alumni Twitter and LinkedIn accounts
- Oversaw the Alumni Council, organizing 4 meetings per year for 10 alumni lay leaders

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## Writing/Editing Experience

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**Book Blogger**, Book Divas, Baltimore, MD

**April 2013 - March 2014**

- Wrote weekly creative, original, and attention-grabbing blog posts and book reviews
- Managed editorial calendar for 5 sister websites

**Copy Editor/ Layout Editor**, The Mitzpeh, College Park, MD

**Fall 2012 - Spring 2013**

- Collaborated with writers to edit newspaper articles and format page layout using InDesign

**Scholastic Education Technology Intern**, Scholastic Inc., New York, NY

**Summer 2011**

- Tested functionality of educational software and participated in quality assurance testing for Read 180 Next Generation, and SAM, the product's data generator

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## Education

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**Master of Arts in the Teaching of English**

**Summer 2020**

- Columbia University, Teachers College, New York, New York

**Bachelor of Arts in English Language and Literature**

**Spring 2012-May 2013**

- University of Maryland (UMD), College Park, Maryland  
GPA: 3.92
- Honors: Magna Cum Laude; Academic Achievement Award (2013); Dean's List (2012-13)

**English Education**

**Fall 2009-Spring 2011**

- Steinhardt School, New York University (NYU), New York, New York
- NYU in Madrid, Semester Abroad, Madrid, Spain
- Awards: Recipient of Education Scholarship and Steinhardt Leadership Award

**Kenyon Review Writers Workshop for Teachers**

**Summer 2017**

- Kenyon College, Gambier, Ohio

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## Volunteer Work

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**Havdallah Concert Chair**, Baltimore Shabbat Project, Baltimore, MD

**June 2016 – November 2016**

- Organized monthly meetings and recruited sponsors as co-chair of the Havdallah concert
- Worked with Matisyahu and Ram's Head Live! to plan an event for 1,000 attendees

**Moishe House Without Walls Host**, Moishe House, Baltimore, MD

**December 2015 – August 2016**

- Selected to develop programming for Russian-speaking Jewish young adults
- Connected a group of over 50 local young adults through social media to build community and market events

**Planning Group Member**, Joint Distribution Committee (JDC), Washington D.C.

**September 2015 – August 2016**

- Cooperated with a team of a dozen lay leaders to coordinate sold-out events
- Spoke publicly at events that educate young adults about world Jewry
- Recruited individuals for JDC events, trips, and other organization opportunities

**Jeremiah Fellow**, Jews United for Justice (JUFJ), Baltimore, MD

**September 2015 – May 2016**

- Selected to be one of 15 fellows for a year-long fellowship
- Learned about, fundraised for, and educated others on racism, equity, and social justice issues

**Volunteam Leader**, Jewish Volunteer Connection, Baltimore, MD

**January 2016 – June 2016**

- Initiated a five-month commitment to serve dinner and socialize with residents of The Baltimore Station
- Organized a monthly group of young adult volunteers